

REGULAR BOARD MEETING, TOWN OF HAMMOND, JULY 10, 2024

A regular meeting of the Town Board of the Town of Hammond, County of St. Lawrence and the State of New York was held at the Town Office Building, 21 South Main Street, Hammond, NY on the 10th day of July 2024.

PRESENT: Ronald Bertram - Town Supervisor
James Tague - Councilmember
Theodore Elk - Councilmember
ABSENT: James Furgison - Deputy Supervisor
RESIGNED: Heather Hollister - Councilmember

OTHERS PRESENT: Assessor Amy Gouge, Superintendent Hadlock, and Town Clerk Pamela Burton.

Notice of said meeting was duly sent to Watertown Daily Times on June 3, 2024 and posted at www.townofhammondny.com.

Supervisor Bertram called the meeting of the Town Board to order at 6:35pm with the Pledge to the Flag.

APPROVAL OF MINUTES

1. **Motion** by Councilmember Elk and second by Councilmember Tague to approve the June 12, 2024 Regular Meeting Minutes. The motion was carried by 3 ayes.

PUBLIC PARTICIPATION

1. There was not any public comment at time of meeting

COMMUNICATIONS

1. There were no communications at time of meeting.

COMPREHENSIVE PLAN

1. There was not any new information. The next meeting will be announced next month.

HIGHWAY SUPERINTENDENT REPORT

1. Superintendent Hadlock reported mowing roadsides and putting firewood away.
2. Superintendent Hadlock will find out if it's possible to get a 2-year contract for the sand bid.
3. 6:37pm, Supervisor Bertram reported on the Wood Bid that was duly advertised on June 21, 2024. Two bids were received from the following:

<u>Name of Bidder</u>		<u>Amount</u>
Bob Chambers	Heuvelton, NY	\$85.00/face-cord
Donald Killenbeck	Pierrepont Manor, NY	\$77.00/face-cord

After much consideration, **motion** by Supervisor Bertram and seconded by Councilmember Tague to accept Donald Killenbeck's bid of \$77.00/face-cord. The motion was carried by 3 ayes.

CLERK REPORT

1. A written report was submitted to the Town Board and included June dog licenses; 12 totaling \$126.00.
2. The clerk accounting software can now email dog license renewals, saving the Town money.

REGULAR BOARD MEETING, TOWN OF HAMMOND, JULY 10, 2024

3. It was discussed by the board before the meeting and now officially in the minutes that the town clerk received by mail Councilmember Heather Hollister's resignation letter from the Hammond Town Board on June 13, 2024. This letter was immediately forwarded by email to the Town Board and the St. Lawrence County Board of Elections.

ASSESSOR REPORT

1. A written report was submitted to the Town Board.
2. Assessor Gouge provided the Board a quote for a new computer of \$1200. Supervisor Bertram said the money could be moved in the budget to cover the purchase.
Motion by Councilmember Tague to approve the purchase of a new computer for the assessor. Second by Councilmember Elk. The motion was carried by 3 ayes.

CODES REPORT

1. A written report was submitted to the Town Board and included June building permits: 6 totaling \$1736.40.

PLANNING BOARD

1. A written report was submitted to the Town Board.

21 S. MAIN ST.

1. Councilmember Elk said Cody Bickelhaupt is to contact Supervisor Bertram and Mike Stock before putting in the fence. Mike Stock is to provide insurance for the job.
2. Supervisor Bertram explained the new office building needs to have the heating and cooling system on a maintenance plan. Fourth Coast offered to do it now and then the Board could put the job out for a proposal next year.
Motion by Councilmember Tague to hire Fourth Coast to service heating/cooling system and provide a service schedule noting materials. Second by Councilmember Elk. The motion was carried by 3 ayes.

OLD BUSINESS

1. Discussing the Oak Point land without a tax map number, Supervisor Bertram reported Town Attorney Goldie suggested surveying the land and Town road. Then it may be able to be conveyed at full market value. Councilmember Elk said the land should stay as public parking for Town dock use.
2. REDI- Chippewa- The new replacement ramp is installed. The new parking lot light will be painted to shine down. The checklist needs to be finished; signage, dry hydrant, and site cleanup.
3. The 1136 CR 6 Chippewa property survey is done and the map will be sent. The Board discussed ideas for the property. The house was surveyed off and the Board decided to advertise it for demolition.
Motion by Councilmember Tague to advertise for bids to demo the house including asbestos abatement (if required) with the bids to be returned by the August 14th board meeting. Second by Councilmember Elk. The motion was carried by 3 ayes.
4. Supervisor Bertram will talk to the codes officer about red tagging trailers with dates in Chippewa parking lot and writing tickets, if there is abuse of the storage.

NEW BUSINESS

REGULAR BOARD MEETING, TOWN OF HAMMOND, JULY 10, 2024

1. Councilmember Elk suggested resurfacing the Oak Point dock. Supervisor Bertram suggested composite and getting an estimate so the money could be put in the 2025 Budget.
 - a. The Board discussed signs at the dock area stating swim at own risk, or no diving, or no lifeguard on duty.
2. **RESOLUTION #14- 2024** The Town Board authorizes Justice Court to Apply for the 2024-2025 JCAP Grant.
Motion made by Councilmember Elk and second by Councilmember Tague to adopt the resolution. The motion was carried by 3 ayes.

SUPERVISOR REPORT

1. **Motion** by Councilmember Tague to approve the Supervisor Report with bank reconciliations. Second by Councilmember Elk. The motion was carried by 3 ayes.

AUDITED BILLS

1. **RESOLUTION #15- 2024** ABSTRACT #7 containing vouchers #2407-302 through #2407-340.
Motion made by Councilmember Tague and second by Councilmember Elk to adopt the resolution. The motion was carried by 3 ayes.

ADJOURNMENT

Supervisor Bertram adjourned the meeting at 7:17pm.

Meeting minutes prepared and respectfully submitted by _____, Town Clerk